



BEST FOOT FORWARD

Bringing sustainability down to earth

Sustainability Consultant

Best Foot Forward, the award winning sustainability and footprinting consultancy, is looking for a sustainability consultant to help us further develop our business. We are looking for applicants with a positive attitude and real commitment to improving the eco-efficiency of businesses and other organisations. Our firm has a strong ethos, commitment to quality and believes in a good work-life balance.

Our mission is to help create a more sustainable society through leadership in the provision of environmental metrics, tools and insights to policy and decision-makers in the public, private and non Governmental sectors.

Best Foot Forward is a growing, privately owned firm which specialises in

- carbon footprinting
- ecological footprinting
- sustainability risk management
- carbon management strategies
- environmental accounting software
- communicating sustainability principles

Having developed and consolidated a range of methodologies for assessing the sustainability of regions, organisations and products, we are now using these techniques with businesses and the public sector to improve their performance. This work regularly extends to ongoing engagement and comprehensive strategic planning for our clients. It is a really exciting time in this expanding market, and we have a very strong position in the sector; an impressive list of clients; and dynamic plans for the future of the company. We need consultants to develop new business and deliver existing projects to meet our clients' needs. The job is based in Oxford but will require some travel, the majority of which will be within the UK.

Job role:

- Engage clients to ensure their requirements can be converted into robust footprint analyses or strategic development projects.

- Manage multiple projects to ensure the timely delivery of high quality work.
- Assess, interpret and develop insight from technical calculations
- Write and present analytical results to inform decision making.
- Develop business opportunities and form strong client relationships.

Essential skills and experience:

- Consulting experience, in particular experience with developing projects from project scoping and delivery through to added value opportunities and insight for the client.
- Sales and marketing experience within the sustainability sector
- Degree in environmental sciences, sustainability or similar.
- Proven ability at delivering large and small scale presentations.
- Proven ability to manage multiple projects, tasks and meet tight deadlines.
- Skill and experience at report-writing and numerical analyses.

Desirable skills and experience:

- Project management qualification
- Understanding and experience of footprint methodologies
- Up-to-date knowledge of recent developments in the environmental field.
- Understanding of one or more of the following: economics, accounting, logistics, construction and manufacturing.
- Experience of people/line management.

Best Foot Forward has a strong commitment to a good work-life balance and believes in recruiting staff who will add to the unique character of the company. Although advertised as a 'consultant' position, we are open to recruiting people across a range of experience and seniority. The salary will therefore be dependent on experience, in line with the market rate and inclusive of a non-contributory pension scheme. The salary range is £25k – 45k. Depending upon seniority the role could in time include participation in a company share (EMI) scheme.

To apply please submit your CV and a covering letter. All applications must *directly address* the skills and experience requests listed above. As a small company our time is precious, so please only submit an application if the advertised role matches your needs, and you can demonstrate an ability to meet the skills required. If you fit the bill, we're really looking forward to hearing from you!

Successful applicants will be invited to Oxford for interview which will include an assessment of presentation skills, numeracy and logical thinking.

Please send your application to Helen Tyrrell
Helen@bestfootforward.com

Closing date for applications is 23rd April 2010.

Best Foot Forward is striving to be an equal opportunities employer and welcomes applications from all sections of the community.

